



Class Timetable for School of Continuing Education

Course: G411 - Certificate in Tour Guiding (Cantonese)

Date: 19/02/2024 - 31/05/2024

Hours: 75.00 Hours

Detail Schedule:

H4122401 - Guiding Technique (Cantonese) (Teacher: LO SIO SIN, SAM WAI CHONG, CHAN CHUN CHIN, LEI SIN MAN)

Date	Day Of Week	Time	Venue
19/02/2024	MON	18:30 - 21:30	3rd Floor I-304 (Inspiration Building Classroom at Mong-Ha Campus)
26/02/2024	MON	18:30 - 21:30	3rd Floor I-304 (Inspiration Building Classroom at Mong-Ha Campus)
29/02/2024	THU	18:30 - 21:30	3rd Floor I-304 (Inspiration Building Classroom at Mong-Ha Campus)
04/03/2024	MON	18:30 - 21:30	3rd Floor I-304 (Inspiration Building Classroom at Mong-Ha Campus)
07/03/2024	THU	18:30 - 21:30	3rd Floor I-304 (Inspiration Building Classroom at Mong-Ha Campus)
18/03/2024	MON	18:30 - 21:30	3rd Floor I-304 (Inspiration Building Classroom at Mong-Ha Campus)
08/04/2024	MON	18:30 - 21:30	3rd Floor I-304 (Inspiration Building Classroom at Mong-Ha Campus)
11/04/2024	THU	18:30 - 21:30	3rd Floor I-304 (Inspiration Building Classroom at Mong-Ha Campus)
15/04/2024	MON	18:30 - 21:30	3rd Floor I-304 (Inspiration Building Classroom at Mong-Ha Campus)
18/04/2024	THU	18:30 - 21:30	3rd Floor I-304 (Inspiration Building Classroom at Mong-Ha Campus)
22/04/2024	MON	18:30 - 21:30	3rd Floor I-304 (Inspiration Building Classroom at Mong-Ha Campus)
25/04/2024	THU	14:30 - 17:30	Outside the campus
29/04/2024	MON	14:30 - 17:30	Outside the campus
02/05/2024	THU	18:30 - 21:30	3rd Floor I-304 (Inspiration Building Classroom at Mong-Ha Campus)
06/05/2024	MON	18:30 - 21:30	3rd Floor I-304 (Inspiration Building Classroom at Mong-Ha Campus)
09/05/2024	THU	14:30 - 17:30	Outside the campus
13/05/2024	MON	18:30 - 21:30	1st Floor I-103 (Inspiration Building Classroom at Mong-Ha Campus)
16/05/2024	THU	18:30 - 21:30	Ground Floor IG-04 (Inspiration Building Classroom at Mong-Ha Campus)
20/05/2024	MON	18:30 - 21:30	1st Floor I-103 (Inspiration Building Classroom at Mong-Ha Campus)
23/05/2024	THU	14:30 - 17:30	Outside the campus

Detail Schedule:

獲以下認證:

Certificado pela:

Certified by:

澳門望廈山

電話: (853) 2856 1252

傳真: (853) 2851 9058

www.utm.edu.mo

Colina de Mong-Há, Macau

Tel: (853) 2856 1252

Fax: (853) 2851 9058

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H4112401 - First Aid Course (Cantonese) (Teacher: RED CROSS SCHOOL)

Date	Day Of Week	Time	Venue
27/05/2024	MON	18:30 - 21:30	Outside the campus
28/05/2024	TUE	18:30 - 21:30	Outside the campus
29/05/2024	WED	18:30 - 21:30	Outside the campus
30/05/2024	THU	18:30 - 21:30	Outside the campus
31/05/2024	FRI	18:30 - 21:30	Outside the campus

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Remark:

「急救課程」的出席率，要達90%或以上才能參加考試。

急救課程請到紅十字會學校上課。

地址：新口岸宋玉生廣場235至287號，中土大廈三樓。

修讀規則：

(I)000:

a) 導遊實踐：出席率達70%或以上，才能參加該科的考試。否則必須重讀。

b) 急救課程：出席率達90%以上，方可參加考試。

(二)導遊實踐：

a) 其中四節日間進行之課堂為實習課。

b) 實習路試成績由以下兩部份組成：

(i) 模擬實習路試(30%)

(ii) 實習路試(70%)

(I)0000:

a) 任何科目成績不及格者，但得分於40分或以上，可於公布成績後的14天內申請重考，並在申請重考期結束後的14天內進行考試。每科只可重考一次。

b) 任何科目成績不及格者，但得分低於40分，不得重考，必須重讀。

c) 任何科目成績不及格者，在修讀期限內，可申請重讀。

(I)0000:

此證書課程修讀期限為2年。

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Things to note:

1. Attendance

- Students should attend classes on time while tardiness will be counted as absence.
- Students whose attendance is less than 70% per subject is not allowed to take the final examination and no certificate will be awarded.
- Final examination will be carried out in the last class unless otherwise stated.
- Deferral policy is not applicable to School of Continuing Education courses, except Tour Guide & Diploma Courses.

2. Bad Weather Arrangements (please refer QR code for details)



3. Student Card

- UTM does not issue student cards. Students can print (if necessary) the student cards at the kiosks next to our Pedagogic Affairs Department.

4. Certificate

- Students who have successfully passed the course will be given a certificate within 2.5 months upon completion (excluding International Qualification Courses). SMS and email notification will be sent for collection procedure.
- The certificate needs to be collected within 180 days (Counting from the SMS and email notification date). Authorisation Form with ID copies of both parties are needed if the student cannot come in person. Re-application of certificate collection is needed if it is not collected in due course.

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