



## Class Timetable for School of Continuing Education

**Course:** G062 - Macao Heritage Tour Guide Course

**Date:** 21/02/2024 - 14/05/2024

**Hours:** 36.00 Hours

### Detail Schedule:

**S5232401 - Macao Heritage Tour Guide Course (Teacher: LO SIO SIN, SAM WAI CHONG, CHAN CHUN CHIN, LEI SIN MAN)**

Date	Day Of Week	Time	Venue
21/02/2024	WED	18:30 - 21:30	Ground Floor IG-04 (Inspiration Building Classroom at Mong-Ha Campus)
23/02/2024	FRI	18:30 - 21:30	Ground Floor IG-04 (Inspiration Building Classroom at Mong-Ha Campus)
28/02/2024	WED	18:30 - 21:30	Ground Floor IG-04 (Inspiration Building Classroom at Mong-Ha Campus)
01/03/2024	FRI	18:30 - 21:30	Ground Floor IG-04 (Inspiration Building Classroom at Mong-Ha Campus)
06/03/2024	WED	18:30 - 21:30	T-101 (Team-Building Computer Room at Mong-Ha Campus)
08/03/2024	FRI	18:30 - 21:30	TG-02 (Team-Building Computer Room at Mong-Ha Campus)
15/03/2024	FRI	18:30 - 21:30	Ground Floor IG-04 (Inspiration Building Classroom at Mong-Ha Campus)
27/03/2024	WED	18:30 - 21:30	TG-02 (Team-Building Computer Room at Mong-Ha Campus)
12/04/2024	FRI	18:30 - 21:30	TG-02 (Team-Building Computer Room at Mong-Ha Campus)
29/04/2024	MON	18:30 - 21:30	Ground Floor IG-04 (Inspiration Building Classroom at Mong-Ha Campus)
03/05/2024	FRI	18:30 - 21:30	Ground Floor IG-04 (Inspiration Building Classroom at Mong-Ha Campus)
14/05/2024	TUE	18:30 - 21:30	Ground Floor IG-04 (Inspiration Building Classroom at Mong-Ha Campus)

**Remark:** 學生必須研發主題導賞路線，提交不少於3,000字的澳門文化主題導賞路線報告，方可參加實習試，以所修讀課程之語言進行考試。

學員在實習試取得及格成績且出席率達學校要求，可獲澳門旅遊學院頒發「澳門文化導遊」課程證書。課程及格分數為50分。

獲以下認證:  
Certificado pela:

Certified by:

澳門望廈山  
電話: (853) 2856 1252  
傳真: (853) 2851 9058  
www.utm.edu.mo

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**Things to note:**

**1. Attendance**

- Students should attend classes on time while tardiness will be counted as absence.
- Students whose attendance is less than 70% per subject is not allowed to take the final examination and no certificate will be awarded.
- Final examination will be carried out in the last class unless otherwise stated.
- Deferral policy is not applicable to School of Continuing Education courses, except Tour Guide & Diploma Courses.

**2. Bad Weather Arrangements (please refer QR code for details)**



**3. Student Card**

- UTM does not issue student cards. Students can print (if necessary) the student cards at the kiosks next to our Pedagogic Affairs Department.

**4. Certificate**

- Students who have successfully passed the course will be given a certificate within 2.5 months upon completion (excluding International Qualification Courses). SMS and email notification will be sent for collection procedure.
- The certificate needs to be collected within 180 days (Counting from the SMS and email notification date). Authorisation Form with ID copies of both parties are needed if the student cannot come in person. Re-application of certificate collection is needed if it is not collected in due course.

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