



Regulations For Using Sport Facilities :

1. IFT has 5 sport courts: Indoor Multi-purpose Court, Squash Court, Outdoor Multi-purpose Court and 2 Gymnasiums (located in Main Campus & Taipa Campus). They are all available to be used by IFT students and staff. The rental fee of all venues is exempted.
2. All reservations for these sports courts have to be done in advance online, i.e. via portal. Colleagues who have no portal account may approach ITT who will create an account for you upon request. ALL INVALID BOOKINGS WILL BE DELETED WITHOUT ANY PRIOR NOTICES.
3. Reservation has to be made in advance with the condition that one person can merely have an one-hour booking for one specific court for once. In other words, the next one-hour booking from the same person for any courts will only be accepted if his/her previous booking is over.
4. Cancellation of reservation has to be settled (via portal) at least 12 hours prior to the reserved usage time so that other users are allowed sufficient time for booking.
5. No-show without making any cancellation is prohibited.
6. Doors of all sports venues should be closed while in use to prevent disturbing classes that are in progress.
7. The staff/student who reserved the sport venue should present in the venue throughout the booking time.
8. As our courts are unmanned, kindly set-up the equipment you need by yourself and make sure everything is resumed before your departure.
9. The gymnasium can be reserved on a sharing-basis, i.e. it can be reserved by more than one party.
10. The lockers of Indoor Multi-purpose Court are only to be used by sports facilities users, Do not occupy for private uses.
11. Users being found violating the above regulations will definitely lead to a suspension for reservation of sports facilities for 3 months.
12. FREE air-conditioning will be offered at Indoor Multi-Purpose Court and Squash Court (Only applicable to all users are IFT staff or students). The corresponding charge of the air-conditioning consumption is applicable if any of the user(s) is/are non-IFT staff or student(s) which cost is at MOP90 per hour for Indoor Multi-purpose Court and MOP20 per hour for Squash Court. Spot Check will be carried out randomly and presentation of IFT Staff or Student ID to security is required if necessary. Any user(s) who could not provide proof of IFT identity, relevant charge is applicable.



13. Air-conditioning consumption voucher can be purchased from on-campus self-service kiosks if user does not conform to point 12. Each non-refundable voucher is only for one hour and valid throughout the entire day on which it is purchased. Before using the reserved court, please present it to security guard who needs to keep it for reference.
14. All the above sport facilities will be provided from Monday to Sunday from 08:00 to 23:00.
15. IFT accepts no responsibility in the event of accidents or injuries resulting from the use of Institute facilities.
16. Reservation should be made under his/her own name only while group reservation (such as: Sports club, etc) should be approved and made by Central Services in advance.
17. In the case of willful damage of any sports equipment, the user needs to compensate the cost.