Academic qualification verification procedure for graduated from educational entities outside Macao:

Application period
It is usually the last week of February and August. Simply refer to the admission notice in newspaper or webpage for exact details.

Submission of verification document
Submit the following to Technical and Academic Support Division:
1. a photo,
2. ID card copy and certificate copy with original copy for verification. If lost, submit a testimonial including dates of school entry and graduation, education level, signature of present school principal with the date and school seal. If the information on the certificates are not in Chinese, English or Portuguese, a translated version in Chinese, English or Portuguese should be submitted.
3. Applicants graduated from educational entities in China can submit 《中國高等教育學歷認證報告》 or 《教育部學歷證書電子註冊備案表》 to speed up the verification progress (Optional).

Application procedure
Present the ID card to complete the application procedure.

Admission examination
Take the admission examination (Written exam and Interview) according to the date of examination permit.

Admission
Candidates are selected based on the admission examination results.

Registration
Accepted candidates will pay and enroll during the registration period.

Course Commencement

Verification procedure
IFT arrange the academic qualification documents to relevant departments issue for verification.

If the result is true, inform the applicant about the verification result and the upcoming application period.

If the verification result is “unverifiable”, “unidentified” or “forged” send the suspected cases to the Public Prosecution office for handling.

Inform the applicant that s/he is not qualified.

Send the suspected cases to the Public Prosecution office for handling.

Applicants graduated from educational entities from Mainland China after 2001 can submit 《中國高等教育學歷認證報告》 (sample) or 《教育部學歷證書電子註冊備案表》 (sample) to speed up the verification progress (Optional). The above documents can be applied through the China Higher Education Student Information (CHSI) website (http://www.chsi.com.cn/). Please refer to the Chinese version for details.