



Institute For Tourism Studies
Professional and Continuing Education School

Class Timetable

Course	: Preparation Course for IFT Bachelor Degree Programmes Admission Exam (Class 4)	Classroom	: Inspiration Bldg - I309
Instructor	: Olivia Ho	No. of pax	: _____
Date	: 01 Feb 10 to 10 Mar 10	Day(s)	: Mon & Wed
Time	: 19:00 - 21:00	Hours	: 20 hours

Feb	: 1 , 3 , 8 , 10 , 22 , 24
Mar	: 1 , 3 , 8 , 10

Remarks: NO CLASS
a) 14 - 19 Feb, Lunar New Year Holiday

Things to Note

- Students coming to class late and/or leaving early (for less than 30 minutes) for 4 times will be counted as ONE absence.
Students coming to class late and/or leaving early (for over 30 minutes but less than an hour) for 2 times will be counted as ONE absence.
Students coming to class late and/or leaving early for over 60 minutes will be counted as ONE absence.
Students whose attendance is less than 80% is not allowed to take the final examination and no certificate will be granted.
- If typhoon signal No. 8 is still hoisted at 12:00 noon, all afternoon classes and examinations (before 18:30) are cancelled. If typhoon signal no. 8 is still hoisted at 16:00, all evening classes and examinations are cancelled.