



**Institute For Tourism Studies**  
**Professional and Continuing Education School**

**Class Timetable**

<b>Course</b>	: Preparation Course for IFT Bachelor Degree Programmes Admission Exam (Class 3)	<b>Classroom</b>	: Inspiration Bldg - I216
<b>Instructor</b>	: Jeff Leong	<b>No. of pax</b>	: _____
<b>Date</b>	: 02 Feb 10 to 11 Mar 10	<b>Day(s)</b>	: Tue & Thu
<b>Time</b>	: 18:00 - 20:00	<b>Hours</b>	: 20 hours

<b>Feb</b>	: 2 , 4 , 9 , 11 , 23 , 25
<b>Mar</b>	: 2 , 4 , 9 , 11

**Remarks: NO CLASS**  
a) 14 - 19 Feb, Lunar New Year Holiday

**Things to Note**

- Students coming to class late and/or leaving early (for less than 30 minutes) for 4 times will be counted as ONE absence.  
Students coming to class late and/or leaving early (for over 30 minutes but less than an hour) for 2 times will be counted as ONE absence.  
Students coming to class late and/or leaving early for over 60 minutes will be counted as ONE absence.  
Students whose attendance is less than 80% is not allowed to take the final examination and no certificate will be granted.
- If typhoon signal No. 8 is still hoisted at 12:00 noon, all afternoon classes and examinations (before 18:30) are cancelled. If typhoon signal no. 8 is still hoisted at 16:00, all evening classes and examinations are cancelled.