**書籍/期刊推介表**

**Library Recommendation Form**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **致To :** | **IFT Library** | | | **日期 Date :** |
| **由From :** | **姓名 Name:** | | |
| **行政職員 Administrative staff**  (Endorsed by the department head) | | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **(The Endorsed Signature)** | **聯絡電話Contact No.:** | **目錄附件 Catalogue Attached:**  **(如有 if any)** |
| **電郵 E-mail:** |

**Note: Please fill in the form as completely as possible.**

**Order time requires at least 6 months. Library will inform you upon arrival and thanks for your patience.**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **項目**  **Item No.** | **書**  **Book** | **雜誌**  **Journal** | **CD/**  **DVD** | **刊物名稱**  **Title** | **作者Author/**  **Editor** | **版本/出版年 Edition& Year** | **出版社**  **Publishers** | **ISBN/ISSN** | **存放於氹仔校區圖書館**  **Display at Taipa Campus Library** |
| 1 |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |